

CHILDREN WITH HEALTH NEEDS WHO CANNOT ATTEND SCHOOL POLICY

Policy author	School Leader: Inclusion Headteacher for Primaries
Last reviewed	December 2024
Review frequency	Annually
Next review date	December 2025
Approved by	Trust Board

The MILL Academy (the Trust) is a school trust currently comprising of: The Henry Box School, Queen Emma's Primary School and Finstock Church of England Primary School. The MILL Academy Trust is run by a Board of Trustees. The MILL Academy Trust endeavours to provide the best education possible for all of its pupils in an open and transparent environment.

1. AIMS

This policy aims to ensure that:

- Suitable education is arranged for students on roll who cannot attend school due to health needs.
- Students, staff and parents understand what the school is responsible for when this education is being provided by the local authority.

2. LEGISLATION AND GUIDANCE

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by our local authority [OCC The Education of Children and Young people who are unable to Attend School due to Medical Needs](#)

This policy complies with our funding agreement and articles of association.

3. THE RESPONSIBILITIES OF THE SCHOOL

3.1 IF THE SCHOOL MAKES ARRANGEMENTS

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

THE HENRY BOX SCHOOL

- The School Leader: Learner Engagement or the School Leader: Inclusion will liaise with families.
- The student will be internally 'enrolled' on VHub (the school's virtual school provision), will have access to work set on Satchel One, Oak Academy and Maths Tutor (Complete Maths)
- A dedicated member of the Family Support Team will liaise with families and students
- Attendance to Vhub sessions will be recorded by teachers and any concerns will be addressed directly with families
- Vhub placements will be reviewed on a 6 weekly basis by the School Leader: Inclusion and the relevant House Leader
- Re-integration will be facilitated by either the Learner Engagement Team or the Inclusion Team following a personalised programme.

QUEEN EMMA'S PRIMARY SCHOOL

- A School Leader will liaise with families.
- The student will have access to synchronous and asynchronous lessons set on Learning with Parents and Complete Maths.
- A re-integration timetable will be facilitated by School Leaders following a personalised programme.

FINSTOCK CHURCH OF ENGLAND PRIMARY SCHOOL

- A School Leader will liaise with families.
- The student will have access to synchronous and asynchronous lessons set on Learning with Parents and Complete Maths.
- A re-integration timetable will be facilitated by School Leaders following a personalised programme.

3.2 IF THE LOCAL AUTHORITY MAKES ARRANGEMENTS

If the school can't make suitable arrangements, Oxfordshire County Council will become responsible for arranging suitable education for these children. This will be in consultation with Oxfordshire County Council.

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the student.
- Share information with the local authority and relevant health services as required.
- Help make sure that the provision offered to the student is as effective as possible and that the child can be reintegrated back into school successfully.
- When reintegration is anticipated, work with the local authority to:
 - Plan for consistent provision during and after the period of education outside the school, allowing the student to access the same curriculum and materials that they would have used in school as far as possible.
 - Enable the student to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school).
 - Create individually tailored reintegration plans for each child returning to school.
 - Consider whether any reasonable adjustments need to be made.

4. MONITORING ARRANGEMENTS

This policy will be reviewed annually by the School Leader for Inclusion (secondary). At every review, it will be approved by the Trust Board.

5. LINKS TO OTHER POLICIES

This policy links to the following policies:

- Accessibility plan
- Supporting students with medical conditions